
Safeguarding Policy



August 2018

Lincolnshire Youth Mission Ltd values young people and children and wishes to see them grow, mature and be challenged in a healthy and safe environment.

Purpose

The purpose of the various LYM Projects is to provide children and young people's programmes that offer them a safe and welcoming environment with fun activities where they can grow and learn.

Aims

- To provide activities for children and young people to help them develop from childhood into adulthood and to provide support for them.
- To give the children space to explore and develop their faith as they wish.
- To enable the children to express themselves.
- To assist the children in integrating into the community.
- To help children/young people appreciate the diversity of their cultures.

Organisation

Attendance register: a register should be kept for each session.

Details of any allergies to be requested and noted.

Child Protection Representative

The Board of Lincolnshire Youth Mission Ltd has appointed their Chair as Safeguarding Representative. Each team leader should be made aware of the necessary contact details. If any volunteer has any child safety concerns, they should discuss them with the Safeguarding Representative, who will take on the following responsibilities:

- Ensuring that the policy is being put into practice;
- Being the first point of contact for safeguarding issues;
- Keeping a record of any concerns expressed about safeguarding issues;
- Bring any safeguarding concerns to the notice of the Board of Lincolnshire Youth Mission Ltd and contact the Local Authority if appropriate;
- Ensuring that the volunteers are given appropriate supervision;
- Ensuring that everyone involved with the organisation is aware of the identity of the safeguarding representative.

The policy will be reviewed on an annual basis to ensure that it is meeting its aims.

Safety

Project Management Teams / Steering Groups should ensure that all staff understand that their responsibilities include:

1. Make sure that the area used for activities is safe and fit for the purpose.
2. Make sure that all volunteers know
 - o Where to obtain a telephone in an emergency and how to operate it
 - o Where the first aid kit is
 - o Who is responsible for First Aid and how to record accidents or injuries in the incident book
 - o What to do in the event of a fire or other emergency.
3. Never let a child go with another adult unless the parent has informed you that this will happen.

New Workers

Volunteers are by far the most valuable resource LYM has for working with young people. When recruiting for volunteers the following steps will be taken:

- Each volunteer will be sponsored by a church.
- Checking of the applicants' identity (passport, driving license, etc);
- Ensuring criminal record checks have been carried out through relevant local agencies approved by the Disclosure and Barring Service (DBS);
- All volunteers will attend safeguarding training
- Allowing no unaccompanied access to children until all of the above have been completed;
- On-going supervision of volunteers;
- Ensuring good practice is followed in working with children and young people by providing appropriate on-going training and guidance;

Safeguarding Representative Mrs Melanie Weatherly

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Telephone: 07816 845522

Safeguarding Policy

LYM Directors

August 2018

This policy was adopted by the Directors of Lincolnshire Youth Mission Ltd on

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Signed on behalf of LYM by:

Signature:

Name (print):

Position in the Company:

The policy has been reviewed by the Board of LYM on:

Date.....